

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Adele Boughton-Clerk
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Minutes of the Parish Council Meeting 4th February 2026

Present -

In attendance

Pat Hardcastle -Chair
Adele Boughton-Clerk
Malcolm Sayers
Genevieve Cook
Cheryl Mallett
Simon Mallett

Apologies: Clare Hodgson

Attendees: Ward Councillors: Anja Schaefer, Robin Stutchbury and Ade Osibogun
- Six members of the public.

Item	Detail	Actions and Actions Taken
118/26	To receive apologies -None.	MMPC
119/26	Public Open Forum 1: Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting. -None.	PUBLIC
120/26	Members' Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011. -Clare Hodgson has an allotment.	MMPC
121/26	To agree the minutes from the Parish Council Meeting held on the 3rd December 2025 -All agreed minutes were a true reflection of the meeting.	MMPC

122/26	Correspondence Received -Noted.	MMPC
123/26	Ward Councillor Report -Transport and Environmental committee. Still no date on passenger services will start. -Budget will be debated and decided on, on the last Wednesday of the month. -Private members forum on planning, one this coming Monday. WC are hoping to learn about the next phase on the local plan. -In the Local Plan growth and infrastructure is mentioned. -CIL importance noted. -Fire service consultation mentioned. Response time low. -Recycling mentioned. -Road repairs and Fix My Street improvements.	WARD COUNCILLORS
124/26	Email address change to.gov.uk -Looking likely towards end of March/beginning of April.	MMPC
125/26	Finance a) Schedule of Payments – to acknowledge and agree to pay the invoices listed on the Schedule of Payments. -All agreed. b) To consider and decide on Internal Auditor. - All agreed on Joanna Symmonds as the Internal Auditor at a cost of £200.00 c) To Discuss Street Lighting. - Utility Aid form to go ahead. d) To Discuss an allotment grant -When they agree licence MMPC will discuss the grant. e) To Discuss how much to charge Buckingham Marathon - £150 same as last year.	MMPC and Adele
126/26	Planning -See Appendix 1	MMPC
127/26	Neighbourhood plan -Keeping the plan updated due to the Local Plan. -If they do change from s106 to CIL it will impact 15 percent income compared to 25 percent if adopted.	MMPC
128/26	To adopt ICO latest guidelines and consider a Biodiversity Policy -All agreed to adopt both-unanimous.	MMPC

129/26	<p>Community Building to include:</p> <p>-To supply and install a hive system on the boiler it will be £330+vat. It will require permanent internet connection.</p> <p>-To consider quote for an additional CCTV Camera -£653.00</p> <p>-All agreed in principle, Malcolm to come back with further details.</p> <p>-Consider painting wall, Genny will bring the information back to MMPC.</p> <p>-A new lock has been placed on the door.</p>	MMPC
130/26	<p>Community Café</p> <p>-Going well, good feedback.</p>	MMPC
131/26	<p>MKPA</p> <p>-Date changed to Monday 3rd August.</p>	MMPC
132/26	<p>Play Park Inspection</p> <p>-£202.00 -All agreed</p>	Adele
133/26	<p>Councillors Open Forum</p> <p>-Nothing.</p>	MMPC
134/26	<p>Public Open Forum</p> <p>-Nothing.</p>	PUBLIC
135/26	<p>Date of next meeting: 4th March 2026.</p>	MMPC

Meeting ended: 20.35pm

Schedule of payments and bank balances FEB 26

Date	Invoice Details	Amount inc VAT	Signature	Signature
30/12/25	HMRC	£80.64 Dec		
28/01/25	HMRC	£91.83 Jan		
28/01/25	<p>Adele Boughton</p> <p>-Payment due to Standing Order being changed after payroll to reflect extra two hours per month for CB Booking.</p>	£25.40		
30/12/25	Barbara Osborne	£90.00		
23/01/26	GDP Heating	£438.00		

31/12/25	MMVH	£24.00		
09/01/26	Dog Waste Collection	£798.00		
28/01/26	MKPA	£1,104.60		

Clerk Renumeration and expenses

A Boughton	Working from Home Allowance, renumeration and Pension	Total =£919.47 Dec and £944.67 Jan to inc extra two hours per month for CB booking/invoices etc		
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Paid/Agreed to be paid with Authorisation mid month/previously

4 th Jan 2026	B&Q Snow Plough and Salt	£137.39		
08 th Dec 2025	SLCC/FILCA	£144.00		
28 th Dec 2025	Mandy Tweed Cleaner	£100.00		
31 st Dec 2025	Phillips Print	£418.32		
11 th Dec 2025	Electricity Network Ltd	£709.32		
	Clare Hodgson - Table Cloth + Scissors	£124.00		
04 th Dec 2025	Andy Gibbs	£110.00		
21 st Jan 2026	Amazon Cleaning + Coffee for CB and Cafe	£100.22		
20 th Jan 2026	Stationery	£10.50		
20 th Jan 2026	Paper	£17.99		
28 th Jan 2026	M Tweed Cleaning	£50.00		

Account balances

Treasurers account	£12,383.73 on 27 th January 2026			
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Business Account	£24,158.81 on 27 th January 2026			
Precept Received	Full amount for 2025-2026			

2025/2026 Direct Debit Payments

Octopus Energy -Electric Playing Fields -	Monthly
BT Lite- Gas Cricket Pavillion-	Monthly
BT Lite-Gas Scout Hut-	Monthly
Anglian Water Playing Field- ICO -	Quarterly Annually
Zoom	Yearly
Nest Pension	Monthly
Lebara for Sumup	Monthly
Norton	Yearly

Excerpt from Financial Regulations May 2022: 4. Budgetary control and authority to spend 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by: • the council for all items at £500 or above; • the Clerk, in conjunction with Chairman of Council, for any items below £500. Such authority is to be evidenced by a minute and/or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.